



## POLICY AGREEMENT

**South Fork Farm has the following terms and conditions which apply to all guests:**

- 1) A two night minimum stay is required.
- 2) \$300 deposit, applied to your balance, is due upon confirmation of your reservation and is non-refundable.
- 3) All balances are due 45 days prior to the retreat arrival date. If the balance is not received 45 days prior to that date, South Fork Farm has the right to cancel your reservation with no refund of the deposit.
- 4) Reservations needing to be changed more than 45 days prior to retreat arrival date, after deposit or full payment have been made, are eligible to have those payments applied to a future booking. No refunds are given.
- 5) Changes are accepted at the sole discretion of South Fork Farm owners.
- 6) South Fork Farm and its' owners will not be held liable for any injury of guests, or any loss, theft or damage to any personal property of guests.
- 7) In the event something gets broken or damaged, please either contact the owner/manager or leave a note so that it can be taken care of before the next group arrives. Should a plumbing, heating or A/C repair be needed, please contact us immediately. Guests will be responsible for any excessive damage to the property, house or its' contents. The house is yours for the duration of your stay, please treat it as such. In the event property damage is found by the staff after you leave, an itemized list of damages and repair costs will be sent to you with payment due upon receipt.
- 8) We have provided many items for your use at no charge and ask that you treat them as if they were your own. We do offer a few items for purchase and operate on the honor system that you will pay what is due in the container provided.
- 9) South Fork Farm reserves the right to expel anyone for inappropriate behavior without refund for retreat payment.
- 10) South Fork Farm does not allow guests to smoke inside the house, only the designated smoking area on the north patio and no guests' pets are allowed on the premises.
- 11) If you leave a comment in the Guest Book provided, you are consenting that the owners may use those comments in marketing materials for South Fork Farm.

**I confirm that I and my guests have read and agree to the policies of this property and agree to its terms and conditions.**

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*Renter Signature*

*Renter Printed Name*

*Reservation Dates*

*Group Size*

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*Renter Address in Full*

*Cell Phone Number*

*Email Address*

**Once you have read and signed this form, please mail it back with your deposit or full payment to:**

South Fork Farm, LLC • Attn: Deb Meyer  
15109 Minnetonka Industrial Rd., Minnetonka, MN 55345